

Making Paper Simple™

NO SOFTWARE
NO CAPITAL INVESTMENT
NO RISK
IMMEDIATE SAVINGS

TRANSACT AP

SOLVING THE PAPER INVOICE CHALLENGE

You may have already tried to automate your accounts payable processing with limited success. We have found that in nearly every case, paper is the biggest hurdle. It is static, unmanageable and offers no opportunity for data manipulation. Paper is the antithesis of AP automation.

Scan One has efficient, cost effective solutions to your paper problems. Our product, *TransAct AP*, has made it possible to eliminate virtually all of the paper associated with accounts payable, handle over 80% of your pre-control work and provide automated solutions for the remaining 10-20% via our *Online Document Center (ODC)*.

BACKGROUND Over the past two decades there has been steady but slow progress toward electronic, automated AP processing. First there was EDI, which was followed by e-invoicing. In the past twenty years, however, only 25% of the paper has been eliminated, and analysts only expect an additional 25% reduction over the next fifteen years. AP staff continue to handle most of the busy work and all of the exceptions processing.

OUR APPROACH *TransAct AP* is specifically designed to leverage and optimize automation opportunities. Paper invoices are electronically captured and prepared for your invoice workflow by applying your business rules in the capture process rather than downstream.

Additionally, our *ODC* provides online portals to documents for electronic processing of exceptions. Your staff can complete invoice processing, including exceptions, without touching a single piece of paper. This unique difference in approach allows us to eliminate paper, dramatically reduce exceptions and maximize automation of your invoice payment process. Your staff will spend their time focused on knowledge work rather than busy work, saving you both time and money.

FLEXIBLE OPTIONS *TransAct AP* offers two levels of AP processing: *AP Capture* and *AP Workflow*. This flexible, modular product allows us to tailor your AP solution to your specific needs. *AP Capture* was specifically designed to facilitate and make any invoice workflow product work - ours, yours, or even theirs. By using both of *TransAct AP*'s product modules, *AP Capture* and *AP Workflow*, the invoice capture, coding, and approval process is seamlessly handled, start to finish. Or we can integrate with your proprietary in-house process or other processing products. Whichever approach you choose, your AP processing will be transformed to a level of accuracy and automation that far exceeds your expectations or previous experiences.

SKILL, SCALE, SECURITY At Scan One, accounts payable and AP automation are the heart of our business. We understand AP processing at the same level of skill and scale as ADP understands payroll. Our customers are some of the largest, most recognizable companies in the world, with monthly AP transactions ranging from a few thousand to tens of thousands. We provide them with guaranteed next day turnaround, over 99.5% accuracy, and SAS 70 Type II and HIPAA level security. By eliminating your paper problems, Scan One can help you achieve a level of AP automation beyond your expectations and successfully transport your AP process into the twenty first century.

SCAN·ONE

A CORVEL COMPANY

Company Name	Invoice Number	PO Number
AriCorp	4615677	6674
Dave's Helicopters	4681355	1127
Dave's Pizza	4578141	2001012
Rocco Corp	54862098	9875

SCAN ONE

Scan One offers a valuable collection of innovative web-enabled solutions and capture services that automate paper-intensive business transactions. Scanning, data capture, and automated workflow services are delivered through the *TransAct* solution suite. Scan One's unique cosource approach enables them to perform objective production tasks at low prices, while customers manage subjective decision-based functions and retain control.

Advanced technologies and meticulous business rules and processes are utilized to capture clean images and data. With a deeply integrated culture of privacy, a combination of people, processes, and technology, and over twenty years of experience, Scan One has earned their customer's trust and confidence in handling critical documents and data. Scan One eases the challenge of paper tasks, expedites vital decisions, and transforms business processes.

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